

Forward Plan Summary

CABINET and Council 8 June

ITEM 8: ID: I024857	Addendum to the Statement of Community Involvement in Planning (SCI) Report status: Confirmed for this meeting
The Addendum to the SCI is needed in order to set out the variation in arrangements to depositing relevant documents associated with the Local Plan. Documents will be published on-line but hard copies cannot be made available for inspection during the novel coronavirus pandemic. Publication of documents will be publicised extensively in a range of ways with a named officer's contact details available in case a person has difficulty accessing the digital copies of the documents.	

ITEM 9: ID: I024505	Adoption of Oxford Local Plan 2036 Report status: Confirmed
For Council to adopt the Oxford Local Plan 2036, including any modifications put forward by the government-appointed inspectors as necessary to make the Plan sound.	

CABINET 10 June - Now moved to 24 June

CABINET 24 June

ITEM 10: ID: I025003	April Budget Monitoring Report Report status: Provisional: Awaiting further information, advice or input.
April Financial monitoring report showing the financial impact on the council of coronavirus together with mitigations taken to date.	

ITEM 11: ID: I025002	COVID19 update and work areas moving forward Report status: Provisional: Awaiting further information, advice or input.
An update to Cabinet on the issues, challenges and opportunities arising from COVID and the work required during a phase of transition from the emergency response to recovery	

ITEM 12: ID: I024510	Annual Update on the Oxford City Council Corporate Plan 2016-20 (2019-20) Report status: Confirmed for this meeting
To provide an update on the Oxford City Council Corporate Plan 2016-20.	

ITEM 13: ID: I024508	Appointments to Outside Bodies Report status: Confirmed for this meeting
A report to agree appointments to charities, trusts, community associations and other organisations for the 2020/21 Council Year.	

CABINET 15 July

ITEM 14: ID: I024509	Quarterly Integrated Performance 2019/20 - Q4 Report status: Provisional: Awaiting further information, advice or input.
A report to update Members on Finance, Risk and Performance as at the end of the financial year.	

ITEM 15: ID: I023386	Street Naming and Numbering Policy Report status: Provisional: Awaiting further information, advice or input.
Revised Street Naming and Numbering Policy for adoption	

ITEM 16: ID: I024856	Land Acquisitions & Disposal - Northfields Hostel (Littlemore), County Council Depot Site, Lanham Way (Littlemore), Land at Speedwell House Report status: Provisional: Decision reliant on another action or process
Proposed acquisition by Oxford City Council of 2 sites from Oxfordshire County Council : Northfields Hostel and County Depot at Lanham Way. Proposed transfer of a strip of land at Speedwell House from Oxford City Council to Oxfordshire County Council. The land transfers being contained in a single or parallel contracts.	

ITEM 17: ID: I024874	Delegated Authority for the Award of Telephony Contract(s) Report status:
<p>On 31st March 2021 three contracts with BT, valued annually at over £500,000, covering telephony services for the Council, expire. These are for fixed line, data and voice, and the PSTN electronic switchboard. We will have to re-tender all three contracts following Crown Commercial Services and OJEU procurement rules. There are five steps: (a) carry out an independent assessment of options available for these services - May 2020; (b) tender for the services through one or more lots - August 2020; (c) Take one or more decisions (depending on the number of lots) on the award of the contract(s) - November 2020; (d) carry out the work to implement the new services - December 2020; (e) implement the new contract - March 2021.</p> <p>A decision is required on whether or not to delegate authority to officers to award the contract (step c, above).</p> <p>The officers proposed to whom authority should be afforded are the Chief Executive, the interim Executive Director of Communities and Customers, and the Head of Business Improvement.</p>	

ITEM 18: ID: I024875	Delegated Authority for the decision on whether to run a procurement to replace the existing Data Centre Contract Report status:
<p>On 31st March 2021 a contract with SCC, valued annually at over £550,000, covering data centre hosting and support for the Council, reaches mid-term at five years into a ten year contract. This has a break clause at the end of the fifth year. We will have to decide whether to continue with the contract for a further five years or re-tender. There are between three and seven steps: (a) carry out an independent assessment of options available for data centre services - May 2020; (b) take a decision on whether to continue with the existing contract or go out to tender for the services - August 2020; (c) If the decision is to continue with the existing contract, no further action is required – August 2020; (d) if the decision is not to continue with the existing contract we will need to tender for the services through one or more lots - September 2020; (e) Take one or more decisions (depending on the number of lots) on the award of the contract(s) - November 2020; (f) carry out the work to implement the new services - December 2020; (g) implement the new contract - March 2021.</p> <p>A decision is required on whether or not to delegate authority to officers to continue with the existing contract or go out to tender (step b, above).</p> <p>A decision is required on whether or not to delegate authority to officers to award the contract (step e, above).</p> <p>The officers proposed to whom authority should be afforded for both decisions are the Chief Executive, the interim Executive Director of Communities and Customers, and the Head of Business Improvement.</p>	

ITEM 19: ID: I024612	Local Development Scheme (LDS) 2020-2023 Report status: Provisional: Awaiting further information, advice or input.
The LDS provides a three year project plan for preparing policy documents. This LDS will provide timescale for emerging Supplementary Planning Documents (SPDs) and the review of the Oxford Local Plan	

ITEM 20: ID: I025001	Local Growth Funded Workspace Projects Report status: Confirmed for this meeting
Delegate Officer authority to enter into contract with OxLEP for an award of £1.93m of funding to subsidise delivery of affordable workspaces for entrepreneurs in Oxford city centre and surrounds.	

ITEM 21: ID: I024439	Procurement Strategy 2020 - 2021 Report status: Provisional: Awaiting further information, advice or input.
To present the Councils Strategy for the Procurement of Goods and Services for the period 2020- 2021.	

CABINET 12 August

ITEM 22: ID: I024440	Housing Delivery Plan Report status: Provisional: Awaiting further information, advice or input.
On 13 February 2020, Government published the results of the Housing Delivery Test for 2019. The Housing Delivery Test compares how many homes were built in Oxford over the last three years against how many homes were needed during the same period. The Council's result fell below 95% (scoring 70%) meaning that a Housing Delivery Test Action Plan (Housing Delivery Plan) must be published. This report introduces the Housing Delivery Plan for Cabinet to approve.	

CABINET 09 September

ITEM 23: ID: I024161	Fusion Lifestyle's Annual Service Plan for Oxford leisure facilities (2020/21) Report status: Provisional: Decision needs further consideration or information
To recommend that Cabinet endorses Fusion Lifestyle's Annual Service Plan	

(2020/21) for the continuous development, management and operation of leisure services in Oxford.

ITEM 24: **Council Tax Reduction Scheme for 2021/22**

ID: I024512

Report status: Confirmed for this meeting

A report to seek approval for proposals for consultation on changes to the Council's Council Tax Reduction Scheme for 2021/22.

ITEM 25: **Quarterly Integrated Performance 2020/21 - Q1**

ID: I024513

Report status: Confirmed for this meeting

A report to update Members on Finance, Risk and Performance as at 30 June 2020.

ITEM 26: **Treasury Management Performance: Annual Report and Performance 2019/20**

ID: I024514

Report status: Confirmed for this meeting

A report to set out the Council's Treasury Management activity and performance for the financial year 2019/2020.

ITEM 27: **Review of the Additional HMO licensing scheme**

ID: I024379

Report status: Confirmed for this meeting

The report provides findings from a review carried out for the HMO Licensing Scheme and seeks approval from members to conduct a statutory consultation to renew the scheme in January 2021

ITEM 28: **Proposal to improve the Private Rented Sector through Selective Licensing**

ID: I024380

Report status: Confirmed for this meeting

The report provides findings from a review carried out into the housing conditions within the private rented sector and seeks approval from members to conduct a statutory consultation into the introduction of selective licensing of the private rented sector across the city

ITEM 29: ID: I024876	Discretionary Housing Payment Policy Report status: Confirmed for this meeting
To review the operation of the Discretionary Housing Payment policy, and to amend the policy, if required.	

CABINET 14 October

ITEM 30: ID: I015275	East Oxford Community Centre - & Housing Development Report status: Provisional : Decision needs further consideration or information
To present an improvement scheme for the East Oxford Community Centre following public consultation.	

CABINET 11 November

ITEM 31: ID: I024617	CIL Charging Schedule Review Report status: Provisional: Decision reliant on another action or process
Review of CIL charging schedule - To seek approval to consult on a new Community Infrastructure Levy (CIL) Draft Charging Schedule	

ITEM 32: ID: I019467	Oxpens Redevelopment Update Report status: Provisional
The report is an update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward; and the Heads of Terms discussions. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme	

CABINET 09 December

ITEM 33: ID: I024518	Budget 2021/2022 Report status: Confirmed for this meeting
A report to propose a Medium Term Financial Strategy and the 2021/22 Budget for consultation	

ITEM 34: ID: I024519	Quarterly Integrated Performance 2020/21– Q2 Report status: Confirmed for this meeting
A report to update Members on Finance, Risk and Performance as at 30 September 2020.	

ITEM 35: ID: I024611	Infrastructure Funding Statement Report status: Provisional: Decision reliant on another action or process
Report on receipt, expenditure and future expenditure of CIL and S106 contributions	

ITEM 36: ID: I024614	Annual Monitoring Report 2019/20 Report status: Provisional: Decision needs further consideration or information
To approve the Annual Monitoring Report for publication.	

ITEM 37: ID: I024521	Treasury Management Mid –Year Report Report status: Confirmed for this meeting
A report to report on the performance of the Treasury Management function for the 6 months to 30 September 2020	

CABINET 20 January

ITEM 38: ID: I024520	Council tax reduction scheme 2021/2022 Report status: Confirmed for this meeting
A report to seek approval for the Council's Council Tax Reduction Scheme for 2021/22 following consultation	

CABINET 10 February

ITEM 39: ID: I024525	Grant allocations to community and vol orgs 2021/22 Report status: Confirmed for this meeting
A report to make decisions on the allocation of grants to the community and voluntary organisations for 2021/2022.	

ITEM 40: ID: I024522	Treasury Management Strategy 2021/22 Report status: Confirmed for this meeting
A report to present the Council's Treasury Management Strategy for 2021/22.	
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 41: ID: I024523	Budget 2021/22 Report status: Confirmed for this meeting
A report to present the outcome of the budget consultation and agree the Council's Medium Term Financial Strategy for 2022-23 to 2024-25 and 2022-22 Budget for recommendation to Council.	

ITEM 42: ID: I024526	Capital Strategy 2021-22 Report status: Confirmed for this meeting
A report to present the Capital Strategy for 2021/22 approval.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000

ITEM 43: ID: I024524	Annual update of the Council Business Plan 2021/22 Report status: Provisional: Awaiting further information, advice or input.
A report to update the Council Business Plan for 2021/22	

ITEM 44: ID: I024506	Additional HMO licensing scheme renewal Report status: Provisional: Decision reliant on another action or process
To report on the findings of the consultation and to seek approval for the next steps in relation to additional HMO licensing in the city	

ITEM 45: ID: I024186	Update of Housing Assistance and Disabled Adaptation Policy 2021 Report status: Confirmed for this meeting
Minor changes to allow clarification around discretionary grant and joint custody	

arrangements

**ITEM 46:
ID: I024511**

Zero Emission Zone

Report status: Confirmed for this meeting

Decision on whether to support Oxfordshire County Council's introduction of the Red Zone Zero Emission Zone

CABINET 10 March

**ITEM 47:
ID: I024529**

Integrated Performance Report for Q3

Report status: Confirmed for this meeting

A report to update Members on Finance, Risk and Performance as at 31 December 2020

Decisions on hold during the COVID-19 pandemic

The following decisions are on hold during the COVID-19 pandemic. They will be kept under review and where appropriate allocated to a future Cabinet meeting.

**ITEM 48:
ID: I024507**

Safeguarding Report 2020/21

Report status: Provisional: Awaiting further information, advice or input.

To report on the progress made on the Oxford City Council's Safeguarding Action Plan 2019/20

**ITEM 49:
ID: I024517**

Workplace Equalities and Action Plan

Report status: Provisional: Awaiting further information, advice or input.

A report to seek approval for the publication of the annual Workforce Equality Report and report on progress on the Equalities Action Plan 2018 to 2021.

**ITEM 50:
ID: I024527**

Allocation of Homelessness Prevention Funds 2021/22

Report status: Confirmed for this meeting

A report to approve the allocation of homelessness prevention funds for 2021/22.

